



Executive Board
Monthly Meeting Minutes
February 26, 2015

Meeting Date: 2/26/2015

Location: Rutgers Club

New Brunswick, NJ

NJ/NAHRO

MONTHLY MEETING

AGENDA

Regular Meeting:	February 26, 2015
Time:	10:00 am
Location:	Rutgers Club, New Brunswick, NJ

1. **Call to Order** – Madeline Cook (Sign-in Sheets Attached)
2. **Approval of Previous Meeting Minutes** (January 22, 2015)
3. **Resolutions:**
 - 2015-2 – Approval of Contract for Audit Services – FYE 12/31/2014
3. a. **Presentation by Eugene Rudder (NAHRO)**
4. **Reports**
 - Joseph Billy, Senior Vice President
 - Douglas Dzema, Treasurer
 - Janice DeJohn, Recording Secretary
 - Kay Nest, Corresponding Secretary
 - E. Dorothy Carty-Daniels, Vice President, Commissioners
 - Lillian Ciufo, Vice President, Community Development
 - Victor Cirilo, Vice President, Professional Development
 - Eric Chubenko, Vice President, Housing
 - John Mahon, Vice President, Legislation
 - Gary Centinaro, Vice President, Member Services
 - Bill Snyder, Service Officer
5. **Approval of Bills**
6. **Old Business**
 - a. Free Boiler Training 3/28/15
 - b. Annual Conference Status (April)
 - c. Legislative Conference-Washington, DC (3/16-3/19/2015)
 - d. Annual Board Retreat (November)
 - e. Newsletter
7. **New Business**
8. **Adjournment**



Monthly Meeting Sign-In Sheet
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New Brunswick, NJ

Officers and Service Officer

Madeline Cook	X
Joseph Billy, Jr.	X
Douglas Dzema	X
Janice DeJohn	X
Kay Nest	Excused
E. Dorothy Carty-Daniel	Absent
Lillian Ciufo	Excused
Victor Cirilo	X
Eric Chubenko	X
John Mahon	Excused
Gary Centinaro	X
William Snyder, Service Officer	X

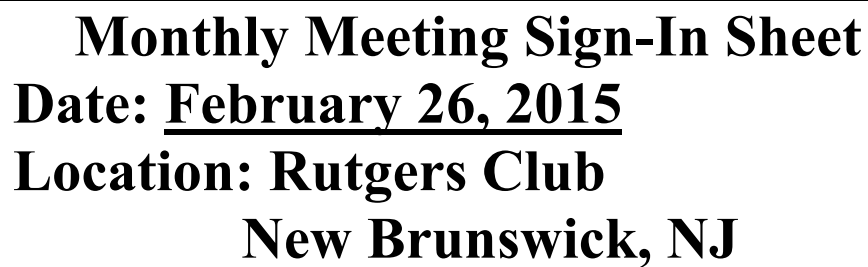


Monthly Meeting Sign-In Sheet
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Trustees

Jack Warren	Excused
Robert DiVincent	Absent
Grace Dekker	Excused
Christopher Marra	X
Richard Keefe	Excused
Maria Marquez	X
Sherry Sims	X
Vernon Lawrence	X
Susan Thomas	X
David Brown	X
Louis Riccio	Excused
John Clarke, Immediate Past President	X

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[illegible]



February 26, 2015

Attendance: Noted on Attached Sign-In Sheets

Madeline Cook – Welcomed everyone and called the meeting to order

President Cook introduced our guest speaker Eugene Rudder from NAHRO. Mr. Rudder distributed written material on NAHRO's Professional Development System (NPDS). He thoroughly explained NAHRO's Certification Programs for Tracks and Goals which include Directors, Staff and Commissioners. He also discussed the cost savings for large group participation. The presentation was extremely informative.

Victor Cirilo made a motion to approve the previous meeting minutes of January 22, 2015 which was seconded by Maria Marquez and unanimously approved.

President Cook presented and discussed the following resolution for Audit Services for the FYE 12/31/2014: Resolution No. 2015-02 – Award Contract to Fallon & Larsen. LLP

John Clark made a motion to approve the above noted contract, which was seconded by Joseph Billy, and upon a roll call vote Resolution 2015-2 was unanimously approved.

Approval of Bills:

Doug Dzema presented the bill list provided by Bill Katchen. Joseph Billy made a motion to approve the bill list, which was seconded by Eric Chubenko and unanimously approved.

REPORTS:

Senior Vice President, Joseph Billy: Joe reported NJNAHRO received a letter from the Underground Railroad Foundation thanking us for our donation of \$1,000.

Treasurer, Douglas Dzema:

Doug distributed and discussed in detail the financial report actual 12 month budget year to date.

Recording Secretary, Janice DeJohn:

Janice is diligently working on the Scholarship Program and noted the applicants must include a JPG picture with their application. She said it has been difficult getting the bio's and pictures after the award is presented. Her suggestion was to include a release form with the application for NJNAHRO to use pictures and bio's in our newsletter. Everyone agreed this was a good idea and acceptable. Also noted that recipients although it is a 4 year grant the recipient can collect up to 6 years not to exceed the allowed amount of the grant.

Corresponding Secretary, Kay Nest: Excused Absence

Vice President-Commissioners, Dorothy Carty-Daniel: Absent

Vice President-Community Development, Lillian Ciufio: Excused Absence

Vice President-Professional Development, Victor Cirilo:

Victor discussed the March 27th Free Training Program in conjunction with NJAHRA. The program is related to best practices for efficient “Boiler Operations” and will be held at the Edison Housing Authority.

Vice President-Housing, Eric Chubenko:

Eric reported HUD has sent out notices to all HA’s that SEMAP is due March 1, 2015.

Vice President-Legislation, John Mahon: Excused Absence

Vice President-Member Services, Gary Centenaro:

Gary reported on the poster Contest “What Home Means to Me”. However, there has not been any response from the HA’s.

Service Officer, Bill Snyder:

Bill also reported on the March 27th boiler training. There has been a good response on registration. Frank Borin, Esq. will attend this program to speak on legislation and third party monitoring. Previously the group had discussed a training program for elevator operations and would welcome suggestions for a speaker on this topic. Vernon Lawrence said he can give Bill a recommendation. Bill also noted the April Conference agenda and registration form is included in the newsletter that was sent to all HA’s. NJNAHRO will have a booth at the MARC/NAHRO Conference May 19-22, 2015. This will high light the 2016 MARC Conference will be held in Atlantic City. Bill noted the RAD applications are out. Madeline noted her Housing Authority will host a workshop on this topic April 17th. The presentation will be given by a premiere lender in financing. Flyers will be sent out shortly. The NJNAHRO Annual Retreat and Training is scheduled for April at the Golden Nugget, Atlantic City.

Old Business: None

New Business: None

Adjournment: Gary Centinaro made a motion to adjourn the meeting, which was seconded by Victor Cirilo, and unanimously approved.